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May 28, 2018

Dear Valued Referral Source,

Thank you for your interest in our program. The number of new referrals has grown exponentially since we moved to the new site, and the demand for our services is overwhelming. Unfortunately, we do not have the resources to confirm the receipt of your referral.

We are currently processing referrals from September 2017. The approximate wait time for an appointment with a psychiatrist is one year.

To ensure prompt processing of your referral, please ensure to legibly complete all fields on the referral form. Kindly send only one referral per patient. We will contact your patient directly **approximately 9 months after receipt of the referral** with the appointment and send a confirmation to your office.

If your patient's condition becomes urgent, please direct them to the nearest emergency room.

Our program is aware that this situation is frustrating. We are working diligently to overcome these problems.

We will update our website on a monthly basis regarding wait times.

Thank you,

The Mental Health and Addictions Program