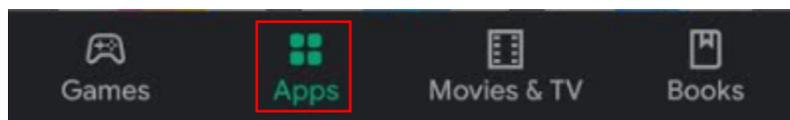


Step 1: Download Microsoft Teams

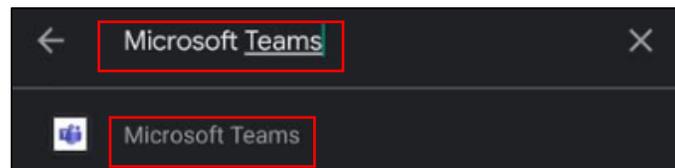
1. Go to the Google Play Store.



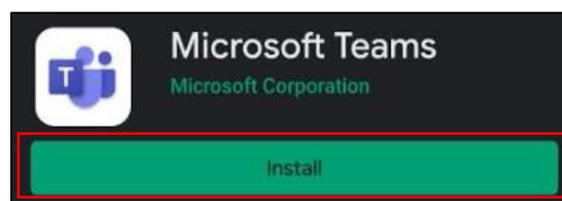
2. At the bottom of your screen, press Apps.



3. Type in the Search field, "**Microsoft Teams.**"
4. Press **Microsoft Teams** in the search results below.



5. Click on **Install.**



6. Enter your username and password or use any authentication required (Face Unlock, Fingerprint).
7. The **Microsoft Teams** application is now installed.
No further action is required. Proceed to Step 2.

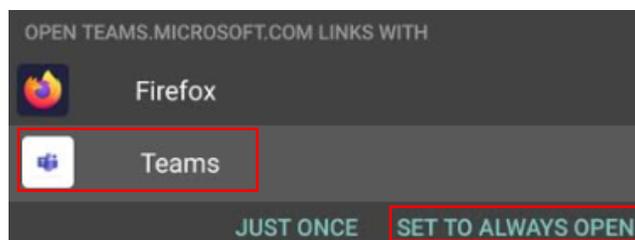
Step 2: Appointment Time

Note: You will be sent an email with a link to join the Microsoft Teams meeting.

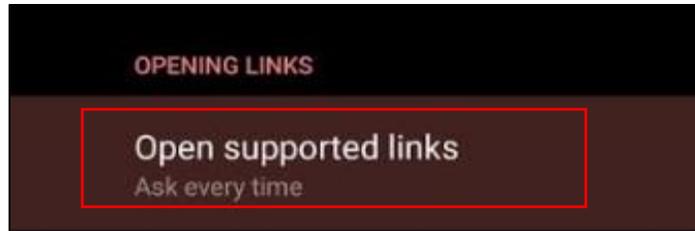
1. Open the email you received from the Humber River Hospital Clinic and click on **Join Microsoft Teams Meeting**.



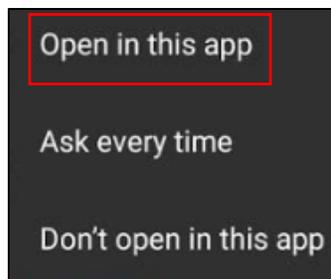
2. The following screen displays. Press **Teams** and press **Set to Always Open**.



3. The following screen displays. Press **Open supported links**.



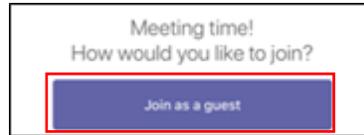
4. The following drop down menu displays. Press **Open in this app**.



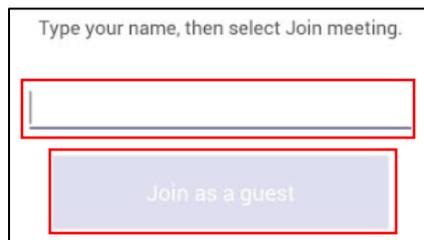
5. You may be brought back to the email. Proceed to click on **Join Microsoft Teams** link again.



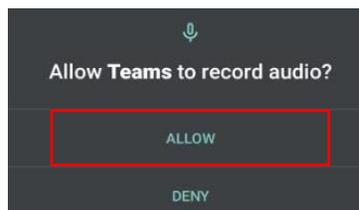
- The **Microsoft Teams** application will automatically launch.
- Press **Join as a guest**.



- Type your **Name** and press **Join as a guest**.



- Press **Allow** to enable your Microphone.



- The organizer will allow you into the meeting. You will see the following message display:

Someone in the meeting should let you in soon.

- Once the organizer has “admitted” you, the meeting will begin.
- Press on the video camera icon to enable your video.
- Press **Allow** to enable your Camera.

